



Request to Address the FBISD Board of Trustees

The purpose of School Board Meetings is for the Board to conduct district business. While there is no legal requirement that the public be given the opportunity to speak at Board Meetings, it is the desire of the FBISD Board to make time available to hear from district citizens.

Requests to address the Board must be received no later than 6:45 pm on the date of the Board meeting. Please hand your request form to the police officer on duty. You may also deliver the form to Community Relations in the Administration Building or fax it to 281-634-1712 anytime before 4:30 pm prior to the Board meeting.

Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels. Employees or members of the public are reminded that they must follow and exhaust all administrative remedies prior to presenting complaints about a student matter or district personnel to the Board

Have you tried to resolve your concern by following the proper channels and first conferencing with the appropriate administrator? Yes No If you have not, the Board may request that you do so before you address the issue at a Board Meeting. If yes, with whom? _____

The Board does not respond directly to comments nor answer questions asked by speakers. Texas law does not allow the Board to discuss or take action on any issue presented during the public forum unless the item has already been posted for action on the meeting agenda.

PLEASE PRINT: All information must be completed!

Name: _____ Phone: _____

Address: _____

City & Zip: _____

School and/or organization you represent: _____

Please check appropriate box regarding your issue: Is an Agenda Item Is not an Agenda Item

State briefly the issue you wish to address (must be clearly stated – not a one or two word description)
Failure to complete the description of your issue, or to speak on the issue you list, may result in the Board not allowing you to speak.

PLEASE NOTE: Per Board Operating Procedures, the Board President may limit three people to speak about a particular issue if several people have signed up to speak on the same issue.

I understand and agree to comply with the guidelines and parameters regarding my presentation to the Board. I understand that my remarks will be limited to 3 minutes.

Signature: _____ Date: _____